



BOARD SUMMARY OCTOBER 3, 2017

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1. Approved the agenda, as modified.

PUBLIC INPUT

2. Enbridge representative spoke to testimony provided regarding the Line 3 pipeline project and encouraged the Board to offer comments of support for the project. Interested parties regarding a proposed parcel for sale on the TFL Land Sale addressed the Board. Further discussion was referred to the Public Works portion of the meeting.

CONSENT AGENDA

3. Approved the Consent Agenda, as submitted to include the following:
 - ◆ Approved the minutes of the September 19, 2017, Regular Meeting;
 - ◆ Approved the bills & Auditor's Warrants dated 09/22 & 09/29/17;
 - ◆ Reviewed the Departmental Overtime Report, September, 2017;
 - ◆ Approved the following **Tobacco** license applications: Lakes Area Coop-Park Rapids C-Store, Park Rapids City; Lakes Area Coop-Akeley C-Store, Akeley City; and JMC Enterprises Northwoods Grocery, Nevis City.
 - ◆ Approved the payment of the Social Services bills, as presented.

PUBLIC WORKS

4. Approved final payment to Tri-City Paving for SAP 029-615-005 in the amount of \$9,951.90 for CSAH 15, as recommended by the Assistant Highway Engineer.
5. Approved sale of the following unused Public Works equipment via 4-BID, as recommended by the Assistant Hwy Engineer: Unit 67 John Deere 1993 w/mower, Unit 246 9-wheel pneumatic roller 1992, Unit 22 Sterling Tandem w/snow equipment 1999, Unit 2 Explorer 2002, Unit 6 Chev 4X4 Crew Cab 3500 w/space cab, Unit 143 Chev 4X4 ext. cab.
6. Adopted **Resolution No. 10031701** approving Limited Use Permit with MnDot regarding Snowmobile Trail along TH 71, as recommended by the Assistant Hwy Engineer.
7. Approved sale of 11 tax forfeited lots in Hocking's Acres (Park Rapids) for \$1, to the Hubbard County Housing & Redevelopment Authority (HRA) per the plan for construction of affordable housing, as presented.
8. Approved Two Inlets Snowmobile Trails Grant for 2017/2018 season and authorized the Chairman's signature of same.
9. Approved easement to Leroy Anderson across TFL parcel located in Farden Township prior to TFL sale scheduled on 10/13/17 auction.
10. Review of Timber parcel, appraisal #1244 scheduled for sale on 10/09/17 was completed. No action taken.

SHERIFF

11. Adopted **Resolution No. 10031702** approving Minnesota Department of Public Safety for 2017 Emergency Management Performance Grant, as recommended by the Sheriff and Emergency Management Officer.

ENVIRONMENTAL SERVICES

12. Approved participation in the 2020 Census Local Update of Census Addresses (LUCA) Operation, as recommended by the Environmental Services Officer and authorized signature of same by the Chairman.
13. Approved Conditional Use Application #6-CU-17 by Laestadian Lutheran Church, Hubbard Township for operation of a commercial planned unit development (church camp), as recommended by the Planning Commission including conditions 1 – 3 as recommended by the ESO and adopted the Planning Commission Findings of Fact, as presented.
14. Adopted **Resolution No. 10031703** regarding lot split legislation, as recommended by the ESO and the County Recorder.
15. Approved increase of hours for PT Adm Assistant position through the end of 2017, at the discretion of the ESO, given impending FT vacancy, as recommended by the ESO and the HR Director.

FINANCE

16. Adopted **Resolution No. 10031704** approving re-purchase of Parcel #R 12.04.01400, Hendrickson Township by Joan Molash, as recommended by the Auditor/Treasurer.
17. Adopted **Resolution No. 10031705** approving re-purchase of Parcel #R 10.28.01100, Hart Lake Township by Jonathan and Stephanie Johnson, as recommended by the Auditor/Treasurer



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COMMITTEE REPORTS

18. Information was provided regarding the following meetings attended or scheduled: Stakeholders Recreation Planning meeting; MAHUBE-OTWA; Teen Challenge Program sponsored by HOPE Committee; Prime Health; HLC; and Mental Health Group meeting.

HUMAN RESOURCES

19. Authorized HR Director to offer the Public Works Coordinator position to applicant, as recommended by the Interview Committee, as presented.
20. Accepted the resignations of the following, with regrets and authorized recognition of service to the County: Dispatcher/Jailer, Sherri Klasen, 33 years of service; Dispatcher/Jailer, Cheryl Genoch, 7 years; Jailer/Dispatcher, Pam Hodgden, 7 years; Family Based Service Provider, Jessica Pinnella, 1 year; Social Worker, Paula Peterson, 5 years of service.
21. Approved re-filling of Family Based Services Provider and Social Worker vacant positions, as recommended by the SS & HR Directors, per proper procedure and any resulting vacancies, if necessary.

COORDINATOR

22. Approved summation of evaluation completed with Solid Waste Administrator, Jed Nordin on 09/19/17, as required by M.S. §13D.05, Subd 3.
23. Reviewed the following Board Work Session agenda for 10/10/17: 1) Buffer Ordinance; 2) 2018 Departmental Budget Review, including meeting with U of M Extension staff and committee member; 3) Employment Search Company review; 4) 2017 Committee List Review; 5) Strategic Planning results regarding IT position; and 6) HCREDC.
24. Approved the two year Crime Victim Services Prosecutorial 2018 Grant Agreement #A-CVS- 2018-HUBBARAO-00123 in the amount of \$92,000 with a \$17,733 match for the period of 10/01/17 to 09/30/19 and authorized the signature of same by the Chairman.
25. Adopted **Resolution No. 10031706** appointing the Data Practice Responsible Authority and approving the relative policies as presented.
26. Authorized notification of the Northwest Service Coop of discontinuation of benefit services effective 01/01/18.
27. Reminded the Board of the AMC Region II meeting to be held on 10/25/17 in Beltrami County.
28. Provided One Plan, One Watershed handout for review by the Board.

CLOSED SESSION

29. The meeting was closed at 11:16 a.m. pursuant to M.S. §13D.03 for union strategy. The meeting was re-opened at 11:35 p.m.
30. The meeting was closed at 11:45 a.m. pursuant to M.S. §13D.05, Subd 3 for an employee evaluation of Veteran Services Officer, Jerry Bjerke. The meeting was re-opened at 12:08 p.m.
31. There being no further business before the Board the meeting was adjourned at 12:12 p.m.